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| *\\staff-files\users\MAlexander\Documents\CTC Logos & Letterhead Templates-2019\CTC Horizontal Logo\CTC Horizontal.png*  ***LOCAL BOARD OF DIRECTORS’ MEETING***  ***September 27, 2022***  ***12:30 p.m. J. Robert Jones Conference Technology Center***  ***A G E N D A***  ***Welcome and Call to Order Judy King***  ***Approval of Minutes for August 23, 2022 Judy King***  ***Columbus Technical College Update Martha Ann Todd***  ***Departments’ Reports via Presentation President’s Leadership Team***  ***Academic Affairs –***  ***Administrative Services –*** *Karen Thomas*  ***Adult Education –*** *April Hopson*  ***Communications –*** *Tara Askew*  ***Economic Development –*** *Jamie Loyd*  ***Institutional Advancement –*** *Susan Sealy*  ***Institutional Effectiveness –*** *Kermelle Hensley*  ***Operations –*** *Tommy Wilson*  ***Student Affairs –*** *Tara Askew*  ***Adjourn Judy King*** |



***Columbus Technical College***

***Local Board of Directors Meeting Minutes***

***928 Manchester Expressway***

***Columbus, GA 31904***

Tuesday, August 23, 2022

12:30 p.m. - J. Robert Jones Conference Technology Center

**Board of Directors**

**Laura Lee Bernstein**

Chattahoochee

**Travis**

**Chambers**

Muscogee County

**Senator Ed Harbison**

Muscogee County

**Martin Huff**

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**Isaiah Hugley**

Muscogee County

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**Sen.**

**Randy Robertson**

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**Rep. Vance Smith**

Harris

County

**Edwina G. Turner**

Stewart County

**Martha Ann Todd**

**President**

***Board Members Present****:* Travis Chambers, Laura Bernstein, Vance Smith, Crystal Shahid, Judy King, Isaiah Hugley, and Edwina Turner

***Board Members Absent****:*  David Lewis, J. Martin Huff, Randy Robertson, Jon Erik Jones, Pam Jordan, Ed Harbison, and Jerald Mitchell,

***Staff Present****:*Tara Askew, Susan Sealy, Karen Thomas, Martha Ann Todd, April Hopkins, and Tommy Wilson (via WebEx)

***Call to Order*:**  Judy King, the Chair, called the August 23, 2022, meeting to order at 12:30 p.m.

***Approval of Minutes of Last Meeting***: Chairwoman, Judy King called for a motion to approve the June 28, 2022, Minutes. The motion to approve the minute was made by Crystal Shahid and was seconded by Isaiah Hugley. Judy King called for a motion to approve the July 26, 2022, minutes. Isaiah Hugley made the motion of approval and Travis Chambers seconded the motion. Motion passed and the minutes were approved.

***Columbus Technical College Update*** –Martha Ann Todd

Presentation by Ms. Todd included the following:

* Community Workforce Development
* Accomplished by properly providing students with:
  + Education
  + Training
* As a result, the students are able to obtain:
  + A job
  + Build a career
  + Support their family
  + Become financially independent
  + Contribute to the community



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* **Academic Affairs –** Kermelle Hensley (Report given by Martha Ann)
* To meet enrollment demands adjuncts and instructors were hired
  + - Art Beveridge, new business dean to begin September 1st
  + QEP Program pilot to begin this fall
    - Will provide training for students who will be attending online classes
  + Student Success
    - 4 students to Join the Honor Society
    - 35 nursing students started this fall
  + Fort Benning Graduation Ceremony
* **Administrative Services** – Karen Thomas
* FY23 Budget
* Federal Grants
  + Cares Funding not included
* Free book promotion for fall semester
  + Very successful
* **Student Affairs (Enrollment/Communications)** – Tara Askew
* Fall semester begins August 15th
* Welcome Back Week Aug 22- Aug 25
  + - Breakfast break
    - Ice cream social
    - Resource Fair
    - Techchella
  + Social Media Presence
    - TikTok post shared
* **Adult Education** – April Hopson
* Truth Spring Academy
  + - Serves students in Highland Area
    - Temporary Classrooms Built to provide educational services
    - 33 students will be provided with Professional Development Certificates
      * Total of 10
      * Courtesy of Economic Development

***Columbus Technical College***

***Local Board of Directors’ Meeting Minutes***

***August 23, 2022***

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* **Economic Development**– Jamie Loyd (Report given by Martha Ann)
* Certified Customer Service Specialist (CCSS)
  + - Student from Hardaway Highschool (12 students)
    - Students to earn a certification from the National Customer Service Association
* DIY Academy to include:
  + - Small Engine Repair
    - Basic Automotive
    - Basic Home Plumbing
    - HVAC Maintenance
    - Drywall Repair
* Professional Seamstress and Tailor Program
  + - 50-60 hrs. of training
    - Certified Program through the Association of Sewing & Design Professional (ASDP)

* **Institutional Advancement** – Susan Sealy (report given by Martha Ann)
* **Campus Operations** – Tommy Wilson
  + New Outdoor LED Lights
    - Manchester Expressway
    - Transport Blvd
  + New Outdoor LED Lights

Old Business – None

New Business – None

***Adjourn****: There were no other business for discussion. Upon appropriate motion and second, the Board adjourned at 1:30 p.m. The date of the next Board meeting is scheduled for September 27, 2022.*

*Minutes respectfully submitted by Ms. Shanell Scott, President’s Office*