



Brian P. Kemp
Governor

Gregory C. Dozier
Commissioner

September 07, 2023

President Martha Ann Todd
Columbus Technical College
928 Manchester Expressway
Columbus, GA 31904

Dear President Todd:

Enclosed is the approved and signed copy of the 2023-2024 Hazard Communication Program Plan (HCPP) for your College. Columbus Technical College was not randomly selected for College assessments for this academic year. All critical documents related to your 2023-2024 HCPP have been received in the System Office. We appreciate the hard work and dedication you and your staff have shown.

If you have questions or need further information concerning applicable requirements, please contact me at (404) 679-1666 or lbeck@tcsge.edu if I can be of service to you or your College in any of these areas. We wish you a safe and secure academic year.

Sincerely,

A handwritten signature in blue ink that reads "Lisa Anne Beck".

Lisa Anne Beck
Emergency Manager

(Please forward a copy to your College Hazard Communication Program Coordinator, Michelle Smith, for College distribution.)



Hazard Communication Program Plan Columbus Technical College 2023-2024

REVIEWED:  DATE: 08-30-2023
HAZARD COMMUNICATION PROGRAM COORDINATOR
Columbus Technical College-Michelle Smith

APPROVED: Martha Ann Todd Digitally signed by Martha Ann Todd
DN: cn=Martha Ann Todd, o=Columbus Technical
College, ou=President,
email=mtodd@columbusitech.edu, c=US
Date: 2023.08.30 13:49:13 -0400 DATE: August 30, 2023
PRESIDENT
Columbus Technical College-Martha Ann Todd

REVIEWED:  DATE: 09/05/23
EMERGENCY MANAGER
TECHNICAL COLLEGE SYSTEM OF GEORGIA

APPROVED: *N/A* DATE:
DIRECTOR OF ~~CAMPUS SAFETY~~
TECHNICAL COLLEGE SYSTEM OF GEORGIA
Public

Hazard Communication Program Plan

Columbus Technical College **2023-2024**

INTRODUCTION

The State Board of the Technical College System of Georgia (SBTCSG), along with its technical colleges and work units, is committed to providing a safe and healthful environment for its employees, students, volunteers, visitors, vendors and contractors. SBTCSG Policy 3.4.1. Emergency Preparedness, Health, Safety and Security compels technical colleges and work units to ensure that information about the dangers of all hazardous materials used are known by all affected individuals. This Hazard Communication Program Plan (HCPP) is established to prevent the potentially injurious exposure to hazardous materials through the improper use, handling, transportation, containment, storage, or disposal of such materials under normal operating conditions or potentially during an emergency situation. This HCPP provides guidance for training regarding the contents of the Occupational Safety and Health Administration (OSHA) Hazard Communications Standard, 29 CFR 1910.1200 (along with the Georgia Public Employee Hazardous Chemical Protection and Right to Know Act of 1988 O.C.G.A. §45-22-1 to §45-22-12 as well as the Georgia Public Employee Hazardous Chemicals Protection and Right to Know Rules, 300-3-19-01 et seq. To this end, the HCPP is maintained, reviewed, exercised and updated at least annually to ensure compliance and protection for employees and students.

This Hazard Communication Program Plan includes the following topics:

- program administration
- exposure determination
- implementation of methods of exposure control
 - standard hazardous materials precautions
 - engineering and administrative controls
 - personal protective equipment (PPE)
 - housekeeping
 - laundry
- container labeling
- safety data sheets
- training and information
- hazardous non-routine tasks
- informing other employers/contractors
- hazardous material inventories
- evaluation and follow-up post-exposure to hazardous materials
- evaluation of circumstances surrounding exposure incidents
- chemicals in unlabeled pipes and

- program availability

I. PROGRAM ADMINISTRATION

- A.** The Hazard Communication Program (HCP)/Right to Know (RTK) Coordinator, has the overall responsibility for the Hazard Communication Program. The HCP/RTK Coordinator will review and update and then subsequently submit the HCPP to the TCSG System Office annually, or more frequently if necessary to reflect any new or modified tasks or activities; new or revised employee classifications or new instructional programs with potential injurious exposure to hazardous materials to ensure compliance and protection for all individuals.

Contact Information for HCP/RTK Coordinator

Contact Information for HCP/RTK

Coordinator: Michelle Smith

Phone: 706.641.5695

Cell:

E-mail: michelles@columbustech.edu

Contact Information for the Exposure Control

Coordinator: Bonnie-Jean Hudson

Phone: 706-641-5683

Cell: 706-366-0823

E-mail: bhudson@columbustech.edu

- B.** Those individuals who are determined to be at risk of exposure to hazardous materials must comply with the procedures and practices outlined in this HCPP.
- C.** The assigned designees listed below are responsible for the implementation, documentation, review, training, and record keeping with respect to the areas of implementation of methods of exposure control, container labeling, safety data sheets, training and information. Further, adequate supplies of the aforementioned equipment will be available in the appropriate sizes/fit See Appendix 1.C.
- D.** *Columbus Technical College* engages in the following contractual agreements regarding hazardous materials communication.
1. ServPro, 140 Gateway Ct., Columbus, GA 31909, Safety Kleen 6580 Hawkinsville Rd, Macon, GA 31210

2. Evergreen Waste LLC, 650 Fairburn Road SW, Atlanta, GA 30331, 770-739-5600 (Biohazardous waste is collected at 4600 River Road, Room 2200 of the Robert L. Wright, Jr Health Sciences Center. Contract is kept in the accounting office at 928 Manchester Expressway)

- E.** *Columbus Technical College* engages in the following training, drills and exercises regarding hazard materials communication. Employee annual trainings which are conducted on the anniversary hire date of each employee consist of Blood Borne pathogens and Hazardous Materials, Safety and Security training and OSHA training. All training requires a quiz after each section and the employee must have a passing score of 70 or above. The college engages in evacuation, emergency lift chair training, fire and tornado drills. The protocol for the retention of training records is maintained in the Human Resources department located at 928 Manchester Expressway Columbus Georgia 31904. Contact person: Human Resources Director Mr. Henry Gross 706-649-1883 hgross@columbustech.edu.
- F.** The protocol for the annual review of the Columbus Technical College HCPP is provided to the Presidents Leadership Team (PLT) which consists of Vice Presidents, Executive Directors, Directors of all college functions to review, make any necessary changes/recommendations and provide current employee critical functions contact information up to date. The protocol for the retention of the HCPP is posted on the college intranet and hard copy is located in the Wright Health Sciences Center, Office # WH-3115, 4600 River Road, Columbus Georgia 31904, contact HCPP Coordinator Name: Michelle Smith phone 706.641.5695.

II. EXPOSURE DETERMINATION

Individuals are identified as having a risk of exposure to hazardous materials based on the tasks or activities in which they engage. "Covered" individuals are identified by the technical college or work unit as those employees or students who are at risk or vulnerable in the normal conduct of their tasks or activities for potentially injurious exposure to hazardous materials. A "covered" occupational task or activity is recognized as one in which risk of exposure is reasonably expected. These individuals include students as well as part-time, temporary, contract, and per-diem employees.

III. IMPLEMENTATION OF METHODS TO REDUCE EXPOSURE RISK

The individuals identified in I. C. are responsible for implementing and documenting the following methods to reduce exposure risk:

A. Standard Precautions: All covered individuals will use hazardous materials standard precautions as dictated by the task or activity. These standard precautions include adhering to appropriate prescribed engineering and administrative controls, personal protective equipment, housekeeping, and laundry.

B. Personal Protective Equipment:










1. Appropriate personal protective equipment (PPE), including but not limited to: respiratory, gloves, protective clothing, eye, and face protection, is provided to covered employees at no cost and available to covered students at the students' expense.
2. Training/record keeping in the use of PPE for specific tasks is provided and maintained.
3. Adequate supplies of the aforementioned equipment will be available in the appropriate size/fit.
4. All covered employees and covered students using PPE must observe the following precautions:
 - a. Wear appropriate PPE when it is reasonably anticipated that there may be contact with hazardous materials; replace gloves or other protective clothing if torn or punctured, or if their ability to function as a barrier is compromised.
 - b. Utility gloves or other protective clothing may be reused if their integrity is not compromised. Utility gloves or other protective clothing should be discarded if they show signs of cracking, peeling, tearing, puncturing, or deterioration.
 - c. Appropriate face and eye protection should be donned when splashes, sprays, spatters, or droplets of hazardous material pose as risk to the eye, nose, or mouth.
 - d. Respiratory protection devices should be donned when the vapors of fumes pose a risk to the respiratory system.
 - e. Disposable PPE should be discarded properly after each use.

IV. CONTAINER LABELING

- A. The HCP/RTK Coordinator Michelle Smith--office 706.641.5695 _will review labeling procedures periodically and will update labels as required. All labels will be checked for newest and most correct information of chemical. Any labels found outdated or incorrect will be replaced with newer correct version.
- B. The individuals identified in I. C. are responsible for implementing and documenting the following container labeling requirements for their respective organizational areas:
1. Verify all containers received for use are clearly labeled as to contents, appropriate hazard warning (both physical and health), and manufacturer's name and address.
 2. Defaced or missing labels are replaced quickly with an appropriate secondary label.
 3. All secondary containers are labeled with either an extra copy of the original manufacturer's label or with labels marked with the identity and the appropriate hazard warning(s). For assistance with labeling, contact the HCP/RTK Coordinator.
 4. Additional secondary labeling methods used by the technical college/work unit are described here: The Program Manager/Director in each section will ensure that all secondary containers are labeled with either an extra copy of the original manufacturer's label or with labels marked with the identity and the appropriate hazard warning. For help with labeling, contact Michelle Smith.
 5. For the following individual stationary process containers (such as storage tanks), a labeling system rather than a label is used to convey the required information:
On such containers, we are using those labels found in the GHS standard, which include, i.e., signs, placards, process sheets, batch tickets, operating procedures, or other such written materials, rather than a label to convey the required information.
 6. We are using an in-house labeling system that relies on labels used in the GHS standard, which uses pictogram and verbiage.
Labels: Pictograms

There are 9 pictograms

- Health Hazards
- Physical Hazards

<p><u>Flame over circle</u></p>  <ul style="list-style-type: none"> • Oxidizers 	<p><u>Flame</u></p>  <ul style="list-style-type: none"> • Flammables • Pyrophorics • Self-Heating • Emits Flammable Gas • Self Reactives • Organic Peroxides 	<p><u>Exploding bomb</u></p>  <ul style="list-style-type: none"> • Explosives • Self Reactives • Organic Peroxides
<p><u>Skull and crossbones</u></p>  <ul style="list-style-type: none"> • Acute toxicity (severe) 	<p><u>Corrosion</u></p>  <ul style="list-style-type: none"> • Corrosives 	<p><u>Gas cylinder</u></p>  <ul style="list-style-type: none"> • Gases under pressure
<p><u>Health Hazard</u></p>  <ul style="list-style-type: none"> • Carcinogen • Mutagenicity • Reproductive Toxicity • Respiratory Sensitizer • Target Organ Toxicity • Aspiration Toxicity 	<p><u>Environment</u></p>  <ul style="list-style-type: none"> • Aquatic Toxicity 	<p><u>Exclamation mark</u></p>  <ul style="list-style-type: none"> • Irritant • Skin Sensitizer • Acute Toxicity (harmful) • Narcotic effects • Respiratory Tract Irritation • Hazardous to Ozone Layer

V. SAFETY DATA SHEETS

- A. The HCP/RTK Coordinator is responsible for establishing and monitoring the technical college or work unit SDS program.
- Procedures are developed to obtain the necessary SDSs and for the review of incoming SDSs for new or significant health and safety information. Any new information is communicated to affected employees. An alternate procedure will be followed when an SDS is not received at the time of initial shipment. Michelle Smith is responsible for establishing and monitoring the technical college or work unit SDS program. He or she will ensure that procedures are developed to obtain the necessary SDSs and will review incoming SDSs for new or significant health and safety information. He/she will see that any new information is communicated to affected employees. The procedure below will be followed when an SDS is not received at the time of initial shipment:
 - The HCP/RTK Coordinator will contact the vendor or vendors that do not send SDS information sheets with the chemicals received and request that a new updated SDS for said chemical be faxed and followed with a mailed version to him/her.
 - Copies of SDSs for all hazardous materials to which covered individuals are exposed or are potentially exposed will be kept in readily accessible locations, online and in that Department/work area. If an SDS is not available, contact Michelle Smith.
 - SDSs will be readily available to covered individuals in each work area using the standard format for SDS chemical information sheets. Employees may use the MSDS link on their Team Connect intranet page to search for SDS.
 - When revised SDSs are received, the following procedures will be followed to replace old SDSs: Copy to be placed on file with the HCP/RTK Coordinator and

the Program Manager/Director of the area will ensure that old SDS is replaced with the most current issue.

SDS must contain:

Section 1, Identification includes product identifier; manufacturer or distributor name, address, phone number; emergency phone number; recommended use; restrictions on use.

Section 2, Hazard(s) identification includes all hazards regarding the chemical; required label elements.

Section 3, Composition/information on ingredients includes information on chemical ingredients; trade secret claims.

Section 4, First-aid measures includes important symptoms/effects, acute, delayed; required treatment.

Section 5, Fire-fighting measures lists suitable extinguishing techniques, equipment; chemical hazards from fire.

Section 6, Accidental release measures lists emergency procedures; protective equipment; proper methods of containment and cleanup.

Section 7, Handling and storage lists precautions for safe handling and storage, including incompatibilities.

Section 8, Exposure controls/personal protection lists OSHA's Permissible Exposure Limits (PELs); ACGIH Threshold Limit Values (TLVs); and any other exposure limit used or recommended by the chemical manufacturer, importer, or employer preparing the SDS where available as well as appropriate engineering controls; personal protective equipment (PPE).

Section 9, Physical and chemical properties lists the chemical's characteristics.

Section 10, Stability and reactivity lists chemical stability and possibility of hazardous reactions.

Section 11, Toxicological information includes routes of exposure; related symptoms, acute and chronic effects; numerical measures of toxicity.

Section 12, Ecological information*

Section 13, Disposal considerations*

Section 14, Transport information*

Section 15, Regulatory information*

Section 16, Other information, includes the date of preparation or last revision.*Note: Since other Agencies regulate this information, OSHA will not be enforcing Sections 12 through 15 (29 CFR 1910.1200(g)(2)).

Employers must ensure that SDSs are readily accessible to employees.

VI. TRAINING AND INFORMATION

A. HCP/RTK Coordinator is responsible for the HCCP training and will ensure that all program elements are carried out. The HCP/RTK Coordinator is responsible for maintaining the Master Training Log.

B. The individuals identified in I. C. are responsible for implementing and documenting the following training requirements for their respective organizational areas.

1. All covered individuals will receive an explanation of this HCCP during their initial training or academic experience, as well as a review on an annual basis.

2. All covered individuals who work with or are potentially exposed to hazardous materials will receive initial training on the Hazard Communication Standard and this HCCP before starting work and refresher training annually. Each new covered individual will attend training that includes the following content:

- an overview of the OSHA Hazard Communication Standard
- the hazardous materials present
- the physical and health risks of the hazardous materials
- symptoms of overexposure
- how to determine the presence or release of hazardous materials
- how to reduce or prevent exposure to hazardous materials through use of control procedures, administrative practices and personal protective equipment
- steps taken to reduce or prevent exposure to hazardous materials
- procedures to follow if covered individuals are overexposed to hazardous materials
- how to read labels and SDSs to obtain hazard information
- location(s) of the SDSs and written Hazard Communication Program Plan

3. Prior to introducing a new hazard into any organizational unit, each covered individual in that organizational unit will be given information and training as outlined above for the new hazard. All training shall follow procedures as outlined in section VI.B.2 for understanding of the

HCPP process. The Dean of each area shall contact Michelle Smith at e-mail michelles@columbustech.edu to set up training for those employees. Training shall include understanding how to read the SDS, any know hazards or PPE that may be required. All training shall be documented and kept on file.

4.

VII. HAZARDOUS NON-ROUTINE TASKS

Periodically, covered individuals are required to perform non-routine tasks that are hazardous. Examples of non-routine tasks are: confined space entry, tank cleaning, and painting reactor vessels. Prior to starting such tasks, each affected covered individual will be given information by the individuals identified in I. C. for their respective organizational area about the hazardous materials which may be encountered. This information includes specific chemical hazards, protective/safety measures, and steps being taken to reduce hazards, including ventilation, respirators, the presence of another employee/student (buddy systems), and emergency procedures.

The individuals identified in I. C. are responsible for any individual who is assigned a non-routine task within his/her area. The individuals identified in I. C. will determine all non-routine task and monitor any exposure to hazardous chemical products while the employee is completing the non-routine task in the assigned work area.

VIII. INFORMING OTHER EMPLOYERS/CONTRACTORS

A. The HCP/RTK Coordinator is responsible for providing other employers and contractors with information about hazardous materials that their employees/students may be exposed to on a given technical college/work unit site as well as suggested precautions for those employees/students. The HCP/RTK Coordinator is also responsible for obtaining information about hazardous materials used by other employers to which employees/students of the technical college or work unit may be exposed.

B. Other employers and contractors will provide SDSs for hazardous materials generated by the operations of the work being done in the following manner: Any contractor providing a service to Columbus Technical College and introducing any hazardous chemical to the facility will be required to complete the Independent Contractor/Subcontractor Use of Hazardous Chemicals Notification form. The project manager/supervisor will be responsible for providing the contractor with the form and notifying the HCP/RTK Coordinator of the hazardous chemicals being used during the project

C. In addition to providing a copy of an SDS to other employers, other employers will be informed of necessary precautionary measures to protect employees/students exposed to operations performed by the technical college or work unit.

D. Other employers will be informed of the hazard labels used by the work unit or technical college. If symbolic or numerical labeling systems are used, the other employees will be provided with information to understand the labels used for hazardous materials for which their employees/students may have exposure.

IX. HAZARDOUS MATERIAL INVENTORIES

A. A biennial inventory of all known hazardous materials used by covered individuals is associated with this HCPP. This inventory includes the name of the chemical, the manufacturer, the work/study area in which the material is used, and quantity if it exceeds the Threshold Planning Quantity (TPQ). The inventory should be arranged to be able to cross-reference it with the SDS file and the labels on containers. Additional useful information, such as the manufacturer's telephone number, and emergency number, scientific name, CAS number, the associated task, etc., can be included. ((See these links for further information on TPQ: <http://www.gpo.gov/fdsys/pkg/CFR-2013-title40-vol29/pdf/CFR-2013-title40-vol29-part355-appB.pdf>

<http://www.gpo.gov/fdsys/pkg/CFR-2013-title40-vol29/pdf/CFR-2013-title40-vol29-part355-appA.pdf>)

B. When new materials are received, the inventory is updated (including date the materials were introduced) within 30 business days. To ensure any new material is added in a timely manner, the following procedures shall be followed: *A request is sent to the HCP/RTK Coordinator and to the persons responsible for insuring said chemical are added to inventor and signed off on.*

C. The Hazardous Material Inventory is compiled and maintained and submitted to the TCSG System Office by Michelle Smith, Plan Coordinator email michelles@columbustech.edu phone 706.641.5695

X. EVALUATION AND FOLLOW UP POST-EXPOSURE TO HAZARDOUS MATERIALS

A. Should an exposure incident occur, contact HCP/RTK Coordinator Michelle Smith, Plan Coordinator email michelles@columbustech.edu phone 706.641.5695 and the responsible authority in that program area at the following telephone number on the attached program contact list. (**See Attached Document)

B. An immediate available confidential medical evaluation and follow-up will be conducted and documented by a licensed health care professional.

After initial first aid, the following activities will be performed: The Program Director on the attached contact list will provide follow-up and send an appropriate notification to the HCP/RTK coordinator Michelle Smith, Plan Coordinator email

michelles@columbustech.edu phone # 706.641.5695

1. and Exposure control coordinator Bonnie-Jean Hudson
bhudosn@columbustech.edu office 706-641-5683 Cell 706-366-0823
 2. Document the routes of exposure and how the exposure occurred.
- C. During the period of the 2022-2023 *there were no documented incidents surrounding exposure to hazardous chemicals.*

XI. EVALUATION OF CIRCUMSTANCES SURROUNDING EXPOSURE INCIDENTS

- A. The HCP/RTK Coordinator, Michelle Smith, and the responsible authority in that program area will review the circumstances of all exposure incidents to determine:
1. engineering controls in use at the time;
 2. administrative practices followed;
 3. a description of the material being used (including type and brand);
 4. protective equipment or clothing that was used at the time of the exposure incident (gloves, eye shields, etc.);
 5. location of the incident;
 6. task being performed when the incident occurred;
 7. training records of covered employee or covered student.
- B. If revisions to this HCPP are necessary the HCP/RTK Coordinator, Michelle Smith, will ensure that appropriate changes are made. (Changes may include an evaluation of safer practices, review of training etc.)
- C. The Description in Parts A and B will be the protocol for evaluating the circumstances surrounding an exposure incident

XII. CHEMICALS IN UNLABELED PIPES

Prior to starting work in areas where chemicals are transferred through unlabeled pipes, covered individuals should contact the individuals identified in I. C. for their respective organizational area for information regarding the identity of the material in the pipes; potential hazards; and required safety precautions.

XIII. PROGRAM AVAILABILITY

- A. All covered individuals can review this HCPP at any time while performing these tasks or activities by contacting Michelle Smith. If requested, a hard copy of this HCPP will be provided free of charge within 3 business days of request. Copies of the Hazard Communication Program Plan are available for review by any interested individuals.

B. A copy of this program will be made available, upon request, to employees, to students and their representatives. Contact the HCP/RTK Coordinator Michelle Smith, Plan Coordinator email michelles@columbustech.edu phone 706.641.5695 or Exposure control coordinator Bonnie-Jean Hudson by telephone, office 706-641-5683 cell 706-366.0823 or e-mail. bhudson@columbustech.edu

Master Training Log for Columbus Technical College

Job/Program/Occupational Area	Date	Training Topic/Course	HCCP Authority Contact	Phone	Email
All covered College faculty/staff; all sites	Jan.-19	Blood borne Pathogen, Acceptable Computer and internet use, Family Medical Leave Act, Hazardous Material, Campus Safety & Security, Sexual Harassment, Unlawful Harassment, Workers' Compensation	Henry Gross All employees must complete annual training each year on their anniversary month.	706-649-1883	hgross@columbustech.edu
Air Conditioning	May-20	AIRC1005 every semester Chemical safety and general safety in lab and workplace	Craig Oldenburg	706-649-1839	coldenburg@columbustech.edu
Automotive	May-20	AUTT1010 every semester and all students must take OSHA S/P2 each year	Alan Ashmore	706-649-1805	aashmore@columbustech.edu
Auto Collision and Repair	May-20	ACRP1000 every semester and all students must complete OSHA S/P2	Dahmon King, Interim	706-641-4034	daking@columbustech.edu
Carpentry and Cabinetmaking	May-20	COFC1020 every semester, COFC1000 every semester, COFC1080 every	Gordon Unrein	706-649-1809	gunrein@columbustech.edu

Industrial Systems	May-20	semester Chemical safety and general safety in lab and workplace IDSY1101 and IDSY1105 each semester Chemical safety and general safety in lab and workplace	Manford Metcalfe	706-649-1819	mmetcalf@columbustech.edu
Major Appliance Technology	May-20	IDFC1007 every semester Chemical safety and general safety in lab and workplace	Dahmon King, Interim	706-641-4034	daking@columbustech.edu
Welding	May-20	WELD1000 every semester Chemical safety and general safety in lab and workplace	Ronnie McBride	706-649-1855	rmbcbride@columbustech.edu
Machine Tool Technology	May-20	MCHT1011 each semester Chemical safety and general safety in lab and workplace	Dahmon King, Interim	706-641-4034	daking@columbustech.edu
Culinary Arts	May-20	CUUL1110 every semester Chemical safety and general safety in lab and workplace	Martin Wolf	706-992-6023	mwolf@columbustech.edu
Cosmetology/Barbering	May-20	All courses Chemical safety and general safety in lab and workplace	Sherylene Edmonson	706-649-1528	sedmonson@columbustech.edu

Esthetician	May-20	All courses Chemical safety and general safety in lab and workplace	Sherylene Edmonson	706-649-1528	sedmonson@columbustech.edu
Early Childhood Care/Education	May-20	ECCE1105 each semester Chemical safety and general safety in lab and workplace	Kendyl Tarver	706-649-0839	ktarver@columbustech.edu
Biology/Lab Sciences	May-20	BIOL1111L, BIOL1112L, BIOL2113L, BIOL2114L, BIOL2117L, CHEM1211I CHEM1212L, PHYS1110L Chemical and lab safety each semester	Alicia Anderson	706-649-1736	aanderson@columbustech.edu
Paramedicine	May-20	EMSP1110 and EMSP2110 each fall, EMSP1510 each summer Chemical safety and general safety in lab and workplace	Paula Carter	706-225-0562	pcarter@columbustech.edu
Nurse Aide	May-20	NAST1100 each semester, ALHS1040 each semester General Safety and Chemical Safety	Cynthia Drake	706-225-0525	cdrake@columbustech.edu
Phlebotomy	May-20	PHLT1030 fall, spring Work safety, including	Wanda Young	706-225-0526	wyoung@columbustech.edu

Dental Assisting	May-20	chemical safety and use of PPE DENA1050 Work safety, including chemical safety and use of PPE	Sharron Cook	706-225-0532	scook@columbustech.edu			
Dental Hygiene	May-20	CHEM1211 prior to program admission	Amber Brazile	706-225-0535	abrazile@columbustech.edu			
Medical Assisting	May-20	MAST1090 each summer Work safety, including chemical safety and use of PPE	Leslie Noles	706-225-0528	lnoles@columbustech.edu			
Pharmacy Technology	May-20	PHAR1010 Summer and Spring semester- Chemical safety and general safety in lab and workplace	Vernon Bryant	706-225-0524	vbryant@columbustech.edu			
Nursing	May-20	RNSG1111 Fall & Spring semesters PNSG 2030 Work safety, including chemical safety and use of PPE	Tammy Shelley	706-225-0549	tshelley@columbustech.edu			
Respiratory Care	May-20	RESP 1120 Spring Chemical safety and general safety in lab and workplace	Mark Thorne	706-225-0506	mthorne@columbustech.edu			
Diagnostic Medical Sonography	May-20	DMSO1010 Spring semester; DMSO1070 Summer semester Chemical safety and general safety in lab and workplace	Regina Ridgley	706-641-4012	rridgley@columbustech.edu			