Columbus Technical College
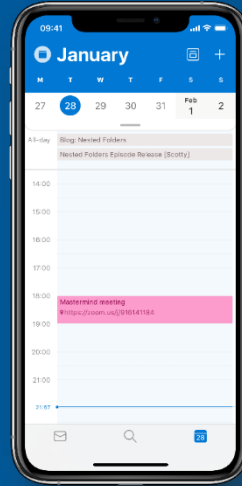
Back to Campus Basics

Spring Semester 2021 Plans

COLUMBUS TECHNICAL COLLEGE

Campus COVID-19 SNAPSHOT

- Spring 2021 classes start on January 11.
- Instruction will be face-to-face in small groups and online.

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- Appointments will be required for office visits, the bookstore, and the library.

- Temperature screenings will take place at entry.
- Face coverings are REQUIRED while on campus.

Back to Campus Overview

Columbus Technical College has developed and implemented a plan to continue to deliver both in-person and online instruction while maintaining safety protocols that protect our students and staff.

Following guidance from the Governor's Executive Orders, the Technical College System of Georgia (TCSG), the Centers for Disease Control and Prevention (CDC), and the Georgia Department of Public Health, CTC will continue to monitor the impact and severity of the virus in the college service area and adjust as needed. For Spring Semester, which begins on January 11, Columbus Tech will continue to implement several strategies to protect the health and safety of all individuals on the college campus. Those strategies include:

➢ Temperature screening at entry;
➢ Social distancing of at least six feet;
➢ Required face coverings in classrooms, hallways, and other public areas;
➢ Providing hand sanitizer stations throughout campus buildings;
➢ Increased signage to encourage frequent hand washing;
➢ Limited occupancy of elevators and other small, enclosed spaces;
➢ Staggered class scheduling and smaller class sizes when attending in person;
➢ Appointment options for accessing student affairs, admission, registration, financial aid, finance, advisement, bookstore, and library services; and
➢ Expanded and intensive cleaning and disinfecting of all classrooms, labs, and common areas.

SOCIAL DISTANCING IN EFFECT

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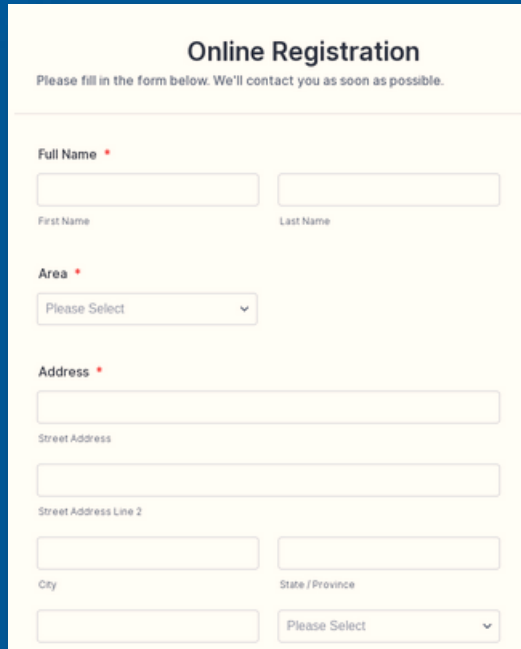
Campus Operations Details

- **Required Face Coverings** – Face coverings are required on campus when it is possible to be in direct contact with others. It is advisable for each person to provide their own face covering to ensure proper fit and comfort. The college will also provide masks to students, guests, and employees as needed.

- **Office Hours and Campus Operations** – Campus offices will be open to serve students and the public Monday through Thursday from 8 AM until 5 PM by appointment. There will be an online registration tool to make it easy to schedule your appointment. You can find detailed information about that system on the next page.

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Campus Operations Details

- **Online Appointment System** for Academic Advisement, Financial Aid, Admissions, Registrar, Cashier, Bookstore, and CARE Center – Students will receive a Columbus Tech email with instructions for accessing this system.

- **Online Appointments** to Access Library Services and Tutorial Sessions – Students will receive directions on how to make appointments for the campus library, attend faculty-scheduled tutorial and review sessions, and access computer and tutorial labs.

- **Online Tutorial Services** – These services are available to enrolled students 24/7. Students will receive a Columbus Tech email with instructions for accessing this system.

Campus Operations Details

- **Adult Education** – Adult Education and ESL classes will continue in a virtual/online format. Enrolled students will have the opportunity to schedule in-person tutorial sessions using an appointment system. More information will be provided to students by the Adult Education office.

- **Economic Development and Continuing Education** – The Economic Development Division will continue to offer classes in a variety of delivery options for individuals and business/industry partners. For more information contact that office at 706.649.1449 or visit the website.

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Campus Operations Details

- **Wi-Fi Ranger Project**– The college has partnered with community organizations in the six-county service area to provide free Columbus Tech wireless access in more than 75 locations that should be accessible to CTC students. If you need assistance finding access, contact **twilson@columbustech.edu**.

- **Device Access**– The college has a limited number of devices available for loan to students who need assistance accessing online or hybrid courses. For more information contact the CARE Center at 706.649.7512 or **CARECenter @columbustech.edu**. Adult Education students should contact that office at 706.641.5628.

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Preventing COVID-19

- Wash hands regularly.

- Avoid touching your eyes, nose, and mouth.

- Cover coughs and sneezes with tissues.

- Avoid close contact with people who are sick.

- Be responsible and courteous to others by staying home if you are sick or experiencing symptoms or if you know you have been exposed to a COVID-positive individual.

- Respect personal space and 6-feet distancing when greeting others and during conversations.

- Be mindful of those in high-risk populations such as those with underlying health conditions and the elderly.

- Follow CDC and DPH guidance on personal and business travel to avoid increasing your risk and that of others.

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What if I am exposed or test positive?

- Notify your instructor immediately. He or she will ask you several questions to determine the appropriate next steps to protect your classmates and college staff, and he or she will provide instructions to you for a safe return to campus.

- Positive and exposed individuals will be expected to self-isolate and remain off-campus for an appropriate length of time.

- 4-5 days following a suspected exposure, consider being tested for COVID-19.

- Monitor your symptoms, if any, and seek appropriate medical assistance.

- Keep your instructor updated on your situation.

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What are the symptoms of COVID-19?

Symptoms may appear 2 - 14 days after exposure to the virus.
People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue

- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat

- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

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Online Resources

- CDC Face Covering Guidance

- CDC How to Protect Yourself and Others

- CDC Prevent Getting Sick

- CDC Testing

- CDC Frequently Asked Questions

- GA DPH COVID-19 General Information Fact Sheet

- GA DPH You've Tested Positive. What should you do?

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Columbus Tech is committed to keeping you safe.

Keep an eye on columbustech.edu, campus email, and social media for any future updates.