**(ADD HEADER)**

**“GRADUATION APPLICATION”**

* Name\* (Required Fields)

First Middle Last Suffix

* Student ID\* (Required Fields)



* Student Email Address\* (Required Fields)



* **Personal Email Address\*** (Required Fields)



* Mailing Address\* (Required Fields)

Street AddressAddress Line 2CityState / Province / RegionZIP / Postal Code

* Phone Number\* (Required Fields)



* Alternate Phone Number



* Program of Study\* (Required Fields) **PROGRAMS NEED UPDATING. LIST IS ATTACHED.**



* Please select one of the following: \*(Required Fields)
	+ Degree
	+ Diploma
	+ Certificate
* I will be completing my program requirements during the following semester\* (Required Fields)



* If you have a physical disability and require an accommodation for graduation, check all that apply and contact Counseling / Disability services at 706-649-1442, Hartline Bldg. Room# 161.
	+  Wheelchair Access
	+  ASL Interpreter
	+  Other
* If you checked "Other" please enter more information here!\*



* Do you have a Student Access Loan through the Georgia Student Finance Commission?\* (Required Fields)
	+ Yes
	+ No
* EMPLOYMENT STATUS (Please check in the box that most closely describes your current status):
	+  Military
	+  Unemployed
	+  Continuing Education
	+  Not available for work
	+  Field of study
	+  Field related to program of study
	+  Field unrelated to program of study
* Date\*

Date Format: **MM/DD/YYYY**

* Student Signature\* (Required Fields)



**ADD INFO BELOW**

**As a prospective graduate, I understand that:**

1. If requirements for graduation are not met by the semester indicated above, I must re-apply for graduation by completing a new application for program completion.
2. All financial obligations must be settled with Columbus Technical College before I receive my degree, diploma, or certificate.
3. My degree, diploma, or certificate will be available for **pick-up** in approximately **45 days** after the end of my graduating semester. **A postcard will be mailed!**
4. My account must be cleared of **ANY** holds before my degree, diploma, or certificate will be issued.
5. **There will be a mandatory non-refundable $40 graduation fee requirement assessed to ALL graduating students.**
* Acknowledgement
	+  Please check this box if you have read everything before submitting the form.

