

# Columbus Tech Sign In Information

Log into campus computer or OKTA Portal using your first, middle, and last initials plus the last four digits of your Student ID (unique nine-digit number that begins with 910) as your username.

Your default password will be your initials (lowercase), a dash (-), and your six-digit date-of-birth (mmddyy).

**Example: CTC student Lawrence Oliver Leary was born March 17, 2001, and the last four digits of his Student ID is 5123. Lawrence's campus computer username would be lol5123 and his password would be lol-031701.**

If Lawrence did not have a middle initial his username and password would be ll5123 and ll-031701, respectively. **Note: A student (with middle initial) may try this after an unsuccessful log in attempt. Returning students (enrolled prior to January 2020) might have a password equal to their birthday (mmddyy).**

Use the same username and password described above to log into the OKTA Single Sign On portal where you have access to Blackboard, Banner Web, Outlook 365 (student email), and other apps.

Open up a web browser (Chrome and Firefox are preferred) and go to <https://columbustech.okta.com> (do not add www to the front of the web address).

Upon initial log in you will have to setup a multi-factor authentication. The SMS Authentication option is recommended. You will also have to choose a security question.

**Computer assistance is available:  
Computer Support Lab - P132  
[computerhelp@columbustech.edu](mailto:computerhelp@columbustech.edu)**

[www.columbustech.edu](http://www.columbustech.edu)

A Unit of the Technical College System of Georgia and Equal Opportunity Institution