



COLUMBUS TECHNICAL COLLEGE

LOCAL BOARD OF DIRECTORS' MEETING

April 23, 2024

12:30 p.m. J. Robert Jones Conference Technology Center

A G E N D A

Welcome and Call to Order

Crystal Shahid

***Approval of Minutes for February 27, 2024
and March 19, 2024***

Crystal Shahid

Columbus Technical College Update

Martha Ann Todd

GOAL Student Introduction

Rick Perkins Teacher of the Year Introduction

Departments' Reports via Presentation

President's Leadership Team

Academic Affairs – David Kuipers

Administrative Services – Karen Thomas

Adult Education – April Hopson

Student Affairs and Communications – Tara Askew

Economic Development – Jamie Loyd

Institutional Advancement – Susan Sealy

Institutional Effectiveness – Amelia Mills

Adjourn

Crystal Shahid



*Columbus Technical College
Local Board of Directors Meeting Minutes
928 Manchester Expressway
Columbus, GA 31904*

Tuesday, March 19, 2024
12:30 p.m., J. Robert Jones Conference Technology Center

Board of Directors

Travis Chambers
Muscogee County

Sen. Ed Harbison
Muscogee County

Martin Huff
Muscogee County

Isaiah Hugley
Muscogee County

Jon-Erik Jones
Quitman County

David Lewis
Muscogee County

Colin Martin
Muscogee County

Jerald Mitchell
Muscogee County

Cassie Myers
Muscogee County

Sen. Randy Robertson
Muscogee County

Crystal Shahid
Muscogee County

Rep. Vance Smith
Harris County

Edwina Turner
Stewart County

Martha Ann Todd
President

Board Members Present: Martin Huff, Colin Martin, Cassie Myers, and Edwina Turner

Board Members Absent: Travis Chambers, Ed Harbison, Isaiah Hugley, Jon-Erik Jones, David Lewis, Jerald Mitchell, Randy Robertson, Crystal Shahid, and Vance Smith

Staff Present: Tara Askew, April Hopkins, David Kuipers, Jamie Loyd, and Karen Thomas

Call to Order: Cassie Myers, Vice President, presided over the meeting and called the March 19, 2024 meeting to order at 12:30 p.m.

Approval of Minutes of Last Meeting: Vice President Myers established that there was not quorum and that voting for the minutes will resume in our next meeting on April 23, 2024.

Columbus Technical College Update – Martha Ann Todd

Presentation included the following:

- Columbus Technical College's goal is to provide workforce development for the community. This is done by offering education and training that will promote job placement, career building, family support, and financial independence.
- We had the pleasure of hearing our 2024 Eagle winner, Tiffiany Toole, address the Local Board with a powerful speech that highlighted the lifechanging impact education at Columbus Technical College has had on her life as well as her career goals.
- Community Engagement Survey
 - The survey was offered to our Local Board members as they are a part of CTC's community serving area. The data collected from this survey will be used to retain feedback as it relates to the college's impact on the community pertaining to availability, school safety, decision-making that impacts the community, facilities and resources, and community member engagement.
 - The survey contains 16 questions and takes 5 minutes to complete



CTC Expense
Report as of 3-12-20



Adult
Education_Communi

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- **Academic Affairs** – Report given by David
 - CDL Program
 - 26 students
 - Drug testing on Tuesday
 - Mobile Construction Lab
 - 12 students to earn a technical certificate from Harris County prison
 - Skills USA in Atlanta
 - Bring positive attention to the CTC
 - More sites to visit as CTC continues to collaborate with partners within the community and surrounding counties
- **Administrative Services** – Report given by Karen Thomas
 - Net revenue 19,635,957.41
 - Exp
 - Currently working on insurance updates for the new trucks
 - Organizing HR and Financial clean-up for Next Gen
 - States new software system for HR, financial, and purchasing
- **Adult Education** – Report given by April Hopson
 - Flint Energies donation (Local News Station)
 - Helps to pay for GED vouchers
 - Learning Is a Missing Link (Film project)
 - For students in Adult Education and the Early Childhood program
 - Those that complete the online course will earn a micro badge
 - EAGLE Conference
 - Next week
 - DCAL Grant
 - Serving 80 students
 - Expecting 80 graduates on April 30, 2024
 - Hiring fair with ESP on April 25, 2024
 - 6 hour hiring event
 - HR representative from the Columbus and Phenix City area
 - The grant has aided with tuition assistance, books, gas cards, and childcare assistance
- **Economic Development** – Report given by Jamie Loyd
 - Training programs
 - Our first fast-track electrical program is underway
 - Goodwill will be the first group to attend this class
 - Week of Spring Break
 - Drivers Ed
 - Industrial Park Association
 - Possible Start-up Partnership (Kysor Warren, Kodak, and Panasonic)
 - About 15 major employers in the industrial park

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- **Advancement** – Report given by Susan Sealy
 - Trustee's Fundraising Committee have met and developed a strategic plan to reach financial goals for the campaign
 - All trustees are involved in working towards financial goals
 - Special training will be held tomorrow, March 20, 2024 to ensure everyone feels confident about strategies
- **Institutional Effectiveness** – no report given
- **Student Affairs and Communications** – Report given by Tara Askew
 - Enrollment
 - Enrollment is up by 10.3% this semester
 - Summer registration begins on Monday, March 25, 2024
 - Graduation Celebration, Level-Up Event
 - Adult education graduate session
 - To participate in a workshop to explain how to transfer to college education
 - Diploma and Certificate graduate session
 - Will financial aid personnel and advisors to do a "what-if" scenario with Degree Works to encourage continued education with CTC
 - Associate degree graduate session
 - We are inviting surrounding universities to talk to new graduates to provide info on four-year degree programs
 - TechChella/Get into Tech Event
 - April 27, 2024 from 3 PM – 5PM Concert
 - On the lawn, jumping castles, and performing artist
 - \$500 gift card drawing for those who register for summer or fall
 - Information tents will be set up for students to consult about the different programs of study

Old Business – None

New Business – Non

Adjourn: *There was no other business for discussion. Upon appropriate motion and second, the Board adjourned at 1:15 p.m. The date of the next Board meeting is scheduled for May 28, 2024. Minutes respectfully submitted by Ms. Shanell Scott, President's Office.*