



LOCAL BOARD OF DIRECTORS' MEETING

***December 4, 2025
12:00 p.m., St. Luke Ministry Center***

A G E N D A

Welcome and Call to Order

Colin Martin

Columbus Technical College Update

Martha Ann Todd

Adjourn

Collin Martin



***Columbus Technical College
Local Board of Directors Meeting Minutes
928 Manchester Expressway
Columbus, GA 31904***

Tuesday, September 23, 2025
12:30 p.m., J. Robert Jones Conference Technology Center

Board Members Present: Christopher Brazell, Travis Chambers, Jon-Erik Jones, David Lewis, Colin Martin, Eric Seldon, Crystal Shahid, Vance Smith, and Edwina Turner

Board of Directors

Christopher Brazell
Muscogee County

Travis Chambers
Muscogee County

Dr. James Elder
Muscogee County

Sen. Ed Harbison
Muscogee County

Isaiah Hugley
Muscogee County

Jon-Erik Jones
Quitman County

Missy Kendrick
Muscogee County

David Lewis
Muscogee County

Colin Martin
Muscogee County

Cassie Myers
Muscogee County

Sen. Randy Robertson
Muscogee County

Rev. Eric Seldon
Muscogee County

Crystal Shahid
Muscogee County

Rep. Vance Smith
Harris County

Edwina Turner
Stewart County

Martha Ann Todd
President

Board Members Absent: James Elder, Ed Harbison, Isaiah Hugley, Missy Kendrick, Cassie Myers, Randy Robertson

Staff Present: Tara Askew, April Hopkins, Amelia Mills, Susan Sealy, Karen Thomas

Call to Order: Chairman, Colin Martin, called the meeting to order at 12:30 p.m.

Approval of Minutes of Last Meeting: Chairman, Colin Martin, called for a motion to approve the August 26, 2025, meeting minutes. The motion to approve the minutes was made by David Lewis and was seconded by Eric Seldon. The motion passed and the minutes were approved.

Columbus Technical College Update – Martha Ann Todd
Presentation included the following:

- The mission and promise of the college to the community is to provide education and training so that our students can get jobs, build careers, support their families, become financially independent and contribute to the community
- VECTR Site
 - COL. Ralph Puckett Jr. VECTR Center
 - President Todd displayed the current construction work that has been done at the site via a PowerPoint presentation
 - Construction is moving ahead of schedule
 - Steel to be delivered October 6th
 - Currently ordering materials
 - Looking to begin classes in the Fall Semester of 2026
 - January 2026 we are expecting to have pictures of the updated work
- Pedestrian Walkway Handout
 - This will be a FY27 Small Cap Project
 - Will provide a safer way for CTC students to commute from the Carl Patrick Hall building to the Wright building
 - Prevents CTC students from having to walk half a mile to get to their classes
 - To provide a controlled crossing point to include visibility along with appropriate safety features
 - To include safety features consisting of gates, signals, and clear markings to assist pedestrians in crossing safely

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- FY27 Renovation and Expansion: Esthetics and related Personal Services
 - Objective is to modernize and enlarge instructional labs for Esthetics and related personal services
 - Project involves reallocation of the existing facilities to support the college's esthetics, cosmetology and barbering programs.
 - Modernizing and better aligning the program's physical space will allow the college to increase enrollment capacity, program output, and a professional grade environment that reflects the industry's standards
- Retention Rate
 - We are working to implement software called AD Astra
 - It is designed to help assist students with their schedules more efficiently by analyzing enrollment patterns, program pathway management, registration monitoring and much more
- **Academic Affairs/Adult Education** – Report given by April Hopson
 - Family Literacy Night
 - CTC will be at Diamon Elementary tonight at 5PM
 - Attire: CTC T-shirt and jeans
 - Program began with 30 families but has grown to 60 families
 - We have partnered with MCSD to make this event happen
 - Culinary
 - Culinary to host the Trustee's meeting in October
 - Lunch will be made from scratch by our students, faculty and staff within the culinary department
- **Administrative Services** – Report given by Karen Thomas
 - The FY25 has been closed out
 - Georgia at Work
 - Training is scheduled to begin around early December or early January
 - Currently undergoing the state audit
 - Scheduled to occur every 3 years
- **Economic Development** – Report given by Jamie Loyd
 - Providing training for Columbus Housing Authority
 - Fast track residential Electrical program for Goodwill in October
 - Met with Kysor Warren Engineering team to discuss the electrical training program

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- **Advancement** – Report given by Susan Sealy
 - 2 new scholarships to be issued out
 - One \$30,000 scholarship for women in the computer field
 - A \$500,000 scholarship for CTC graduates who have graduated from Columbus Tech and will attend CSU
 - New Hire for Advancement
 - Darshan Patel, Accounting Specialist

- **Institutional Effectiveness** – Report given by Amelia Mills
 - Strategic Plan Wrap Up
 - Retention Data Analysis (Ongoing monitoring and disaggregating the data to support ongoing retention efforts).
 - Alumni Surveys have been distributed to August 2025 graduates

- **Student Affairs and Communications** – Report given Tara Askew
 - Enrollment
 - Total of 3,502 students have been enrolled since our mini-mester began
 - 10% increase in graduates compared to last year
 - Overall job placement rate for the college is 100%

Old Business – None

New Business – None

Adjourn: *There was no other business for discussion. Upon appropriate motion and second, the Board adjourned at 1:00 p.m. The date of the next Board meeting is scheduled for September 23, 2025. Minutes respectfully submitted by Ms. Shanell Scott, President's Office.*