



**COLUMBUS TECHNICAL COLLEGE**

**LOCAL BOARD OF DIRECTORS' MEETING**

**February 27, 2024**

**12:30 p.m. J. Robert Jones Conference Technology Center**

**A G E N D A**

***Welcome and Call to Order***

***Crystal Shahid***

***Approval of Minutes for January 23, 2024***

***Crystal Shahid***

***Columbus Technical College Update***

***Martha Ann Todd***

***Institutional Mission Review***

***Departments' Reports via Presentation***

***President's Leadership Team***

***Academic Affairs – David Kuipers***

***Administrative Services – Karen Thomas***

***Adult Education – April Hopson***

***Student Affairs and Communications – Tara Askew***

***Economic Development – Jamie Loyd***

***Institutional Advancement – Susan Sealy***

***Institutional Effectiveness – Amelia Mills***

***Adjourn***

***Crystal Shahid***



*Columbus Technical College  
Local Board of Directors Meeting Minutes  
928 Manchester Expressway  
Columbus, GA 31904*

Tuesday, January 23, 2024  
12:30 p.m., J. Robert Jones Conference Technology Center

**Board of Directors**

**Travis Chambers**  
Muscogee County

**Sen. Ed Harbison**  
Muscogee County

**Martin Huff**  
Muscogee County

**Isaiah Hugley**  
Muscogee County

**Jon-Erik Jones**  
Quitman County

**David Lewis**  
Muscogee County

**Colin Martin**  
Muscogee County

**Jerald Mitchell**  
Muscogee County

**Cassie Myers**  
Muscogee County

**Sen. Randy Robertson**  
Muscogee County

**Crystal Shahid**  
Muscogee County

**Rep. Vance Smith**  
Harris County

**Edwina Turner**  
Stewart County

**Martha Ann Todd**  
President

**Board Members Present:** Travis Chambers, Martin Huff, Jon-Erik Jones, David Lewis, Colin Martin, Cassie Myers, Crystal Shahid, and Edwina Turner

**Board Members Absent:** Martin Huff, Isaiah Hugley, Ed Harbison, Jerald Mitchell, Randy Robertson and Vance Smith.

**Staff Present:** Tara Askew, April Hopkins, David Kuipers, Jamie Loyd, Amelia Mills, and Karen Thomas

**Call to Order:** Crystal Shahid, the Chair, called the January 23, 2024, meeting to order at 12:30 p.m.

**Approval of Minutes of Last Meeting:** Chairwoman, Crystal Shahid, called for a motion to approve the January 23, 2024 minutes. Motion was made by Edwina Turner to approve the minutes and the motion was seconded by Colin Martin. The motion passed and the minutes were approved.

***Columbus Technical College Update*** – Martha Ann Todd

Presentation included the following:

- Columbus Technical College goal is to provide workforce development for our community. This is done by offering education and training that will promote job placement, career building, family support, and financial independence.



Local Board  
Meeting Slides 1-23



Expense Report  
July-Dec 2023.pdf

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- **Academic Affairs** – Report given by David Kuipers
  - Therapeutic Neuromuscular Massage
    - Has began this semester
  - Program Growth in Spring Semester
    - Early Childhood Care and Education, Healthcare, Industrial Systems and Welding
  - Friday and Saturday Classes
    - We are receiving an increase in participation
    - 500 seats filled for Spring semester
  - 2023-2024 Rick Perkins Teacher of the Year
    - Sherylene Edmonson, Program Director of Cosmetology, Esthetics and Barbering
    - Region and state competition are underway
- **Administrative Services** – Report given by Karen Thomas
  - Final CARES report has been completed
  - State of Georgia is implementing new software
    - WorkDay
    - To include Human Resources and Financials programs
- **Adult Education** – Report given by April Hopson
  - Antonio Mairena
    - Third Career Plus (CPH) graduate
    - Automotive Electrical System Technician
  - Harris County Prison Graduation
    - 8 graduates
    - 13 students obtained certification in OSHA/Forklift Safety
  - Mobile Construction Lab Trailer
    - First stop, Harris County Prison
      - First Cohort will be given in Harris County
- **Economic Development** – Report given by Jamie Loyd
  - Army Career Skills Program
    - To collaborate with business and industry partners
    - CDL, Cyber Security, Certified Production Specialist (CPT), Logistics, Customize training
  - Customized Training
    - Prat & Whitney; Principles of Quality I and Applied Leadership
    - Kisor Warren; Pre-employment Assessment and training along with Applied leadership
  - Continuing Education Courses for January and February
    - Craft Sewing
    - Forklift safety
    - DIY automotive maintenance
    - Intro to Graphic design
    - Web Design 1
    - Project Management (PMP)

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- **Advancement** – Report given by Susan Sealy
  - Invitation for the Local Board members to give in support of the CTC Foundation who provides students with funding for uniforms, books, utility bills, etc. through:
    - Scholarships
    - Emergency Study Assistance
    - Student Success Fund
  - Ways to give are as follows:
    - Online at <https://www.columbustech.edu/about/foundation/donate/>
    - Complete the form to give through your stipend
    - Mail Checks to: CTC Foundation, 928 Manchester Expressway, Columbus, Georgia 31904
- **Institutional Effectiveness** – Report given by Martha Ann Todd
  - Currently working on SACSCOC 10 Year reaffirmation Standard
    - Visit with Dr. Lynne Crosby, SACSCOC VP to assist the team with preparations for the report submission, off-site committee review, and on-site committee visit in September 2024
    - We are currently writing reports for narratives to be submitted in March
- **Student Affairs and Communications** – Report given by Tara Askew
  - Get into Tech Open House
    - January 20, 2024
    - 50+ attendees
    - Provided prizes and scholarships; grand prize \$500
  - Spring Semester Enrollment
    - Currently up to 19% increase in enrollment compared to Spring Semester of 2023
    - Currently 3,272 students enrolled
  - 2023-2024 GOAL Winner
    - Makayla Faught
    - To compete in regional competition in February and state finals in April

Old Business – None

New Business – None

***Adjourn:*** *There was no other business for discussion. Upon appropriate motion and second, the Board adjourned at 1:15 p.m. The date of the next Board meeting is scheduled for February 27, 2024. Minutes respectfully submitted by Ms. Shanell Scott, President's Office.*