



COLUMBUS TECHNICAL COLLEGE

LOCAL BOARD OF DIRECTORS' MEETING

July 23, 2024

12:30 p.m. J. Robert Jones Conference Technology Center

A G E N D A

Welcome and Call to Order

Cassie Myers

Approval of Minutes for June 25, 2024

Cassie Myers

Columbus Technical College Update

Martha Ann Todd

Presentation

Cassie Myers &

Colin Martin

Adjourn

Cassie Myers



*Columbus Technical College
Local Board of Directors Meeting Minutes
928 Manchester Expressway
Columbus, GA 31904*

Tuesday, June 25, 2024
12:30 p.m., J. Robert Jones Conference Technology Center

Board of Directors

Christopher Brazell
Muscogee County

Travis Chambers
Muscogee County

Dr. James Elder
Muscogee County

Sen. Ed Harbison
Muscogee County

Isaiah Hugley
Muscogee County

Jon-Erik Jones
Quitman County

David Lewis
Muscogee County

Colin Martin
Muscogee County

Jerald Mitchell
Muscogee County

Cassie Myers
Muscogee County

Sen. Randy Robertson
Muscogee County

Rev. Eric Seldon
Muscogee County

Crystal Shahid
Muscogee County

Rep. Vance Smith
Harris County

Edwina Turner
Stewart County

Martha Ann Todd
President

Board Members Present: Travis Chambers, James Elder, David Lewis, Colin Martin, Jerald Mitchell, Crystal Shahid, Vance Smith, and Edwina Turner

Board Members Absent: Christopher Brazell, Ed Harbison, Isaiah Hugley, Jon-Erik Jones, Jerald Mitchell, Cassie Myers, Randy Robertson, and Eric Seldon

Staff Present: Tara Askew, April Hopkins, David Kuipers, Amelia Mills, Susan Sealy, and Karen Thomas

Call to Order: Chairwoman, Crystal Shahid, called the meeting to order at 12:30 p.m.

Approval of Minutes of Last Meeting: Chairwoman Shahid called for a motion to approve the June 25, 2024 meeting minutes. The motion to approve the minutes was made by Collin Martin and was seconded by David Lewis. The motion passed and the minutes were approved.

Columbus Technical College Update – Martha Ann Todd

Presentation included the following:

- Columbus Technical College's goal is to provide workforce development for the community. This is done by offering education and training that will promote job placement, career building, family support, and financial independence.
- College Update
 - Summer Enrollment
 - Up 12% compared to last year
 - Six Career Plus has graduated
 - COGNIA
 - We have been approved for the COGNIA Accreditation
 - Awards High School Diploma for CPH students
 - Requirements:
 - 9 classes
 - 2 technical certificates
 - Center for Aviation, Robotics, and Innovative Technologies
 - 62% of our goal
 - Currently have the CDL program up and running
 - Aviation program (starting this fall)
 - Photovoltaics program
 - Electric Vehicle program (to be expanded)
 - Board Certification
 - 5 hours Board Certification Training
 - More details to follow
 - TCSG State Board Dinner
 - Millhouse Kitchen
 - Wednesday, July 31, 2024 at 6 PM

Local Board of Directors' Meeting Minutes

June 25, 2024

Page 2



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Local Board
Meeting Report_Jui

- **Academic Affairs** – Report given by David
 - CHIPS for CHIPS Project
 - Participants:
 - Muscogee County School District
 - Columbus State University
 - Troy State University
 - CCVC
 - Tuskegee
 - Perkins Federal Funding
 - Providing assistance for equipment for our technical programs
 - 3-d Printer
 - Laser Welder
- **Administrative Services** – Report given by Karen Thomas
 - Revenue and Expense Report
 - Net revenue is \$768,018.73, period as of May 31, 2024
 - HERF Report
 - Final report due this week
 - Donated Vehicles to CTC
 - CSU Truck has been approved
 - Manual truck
 - To be picked up today
 - New Software Implementation
 - WorkDay software to go live
 - October 1, 2024 for financial software
 - April 1, 2024 for human resources and purchasing software

- **Adult Education** – Report given by April Hopson
- Sumpter EMC
 - First time donors
 - Funds will assist with vouchers for student assistance
- Graduates
 - 65 students for summer
 - 65 students in the Spring
 - 35 students for the Fall

Local Board of Directors' Meeting Minutes

June 25, 2024

Page 3

- **Economic Development** – Report given by Jamie Loyd
 - Focusing on CSP, Army Career Skills Program
 - Transitioning soldiers from Fort Moore
 - Within 180 days for exiting the military
 - Collaborates with business & industry partners
 - Customized Training
 - Metrics (ending of fiscal year)
 - Stretched goal of 19 companies served
 - 124 companies served
- **Advancement** – Report given by Susan Sealy
 - FY 2024
 - Lowes, 1 million
 - Amos Foundation, 1 million
 - Capital Campaign
 - 62% of our goal
 - Things are going well
 - The CTC Foundation welcomes your gift as it contributes to student assistance and scholarships
 - 100% giving is our goal for the Local Board
- **Institutional Effectiveness** – Report given by Amelia Mills
 - Five-Year Strategic Plan
 - Into Year 2 of the five-year plan
 - To review and report our success
 - First year was successful (met and exceeded goals)
 - Accreditation
 - Programmatic accreditation completed
 - Pharmacy Tech accreditation
 - Surgical Tech accreditation
 - Funeral Services Accreditation
 - Self-study has been submitted
 - Site visit will be at the end of July
 - Institutional Accreditation
 - Self-Study was submitted in March
 - Team of 10 for site visit will be on campus September 24th – 28th

Local Board of Directors' Meeting Minutes

June 25, 2024

Page 3

- **Student Affairs and Communications** – Report given by Tara Askew
 - Enrollment
 - 2001 students for fall semester
 - 12% increase in enrollment compared to 2023
 - Current goal is 3531 students and we are at 57% of our goal
 - Main focus is enrollment
 - New FASFA is now active
 - Advisement and Registration Week
 - Week of July 15, 2024
 - Sending out postcards with field of interest information
 - Thrasher Is Turning One
 - To celebrate the last weekend in July to celebrate in conjunction with the CTC's Back-to-School Bash

Old Business – None

New Business – None

Adjourn: *There was no other business for discussion. Upon appropriate motion and second, the Board adjourned at 1:00 p.m. The date of the next Board meeting is scheduled for August 27, 2024. Minutes respectfully submitted by Ms. Shanell Scott, President's Office.*