



COLUMBUS TECHNICAL COLLEGE

LOCAL BOARD OF DIRECTORS' MEETING

March 19, 2024

12:30 p.m. J. Robert Jones Conference Technology Center

A G E N D A

Welcome and Call to Order

Crystal Shahid

Approval of Minutes for February 27, 2024

Crystal Shahid

Columbus Technical College Update

Martha Ann Todd

EAGLE Student Introduction

Departments' Reports via Presentation

President's Leadership Team

Academic Affairs – David Kuipers

Administrative Services – Karen Thomas

Adult Education – April Hopson

Student Affairs and Communications – Tara Askew

Economic Development – Jamie Loyd

Institutional Advancement – Susan Sealy

Institutional Effectiveness – Amelia Mills

Adjourn

Crystal Shahid



*Columbus Technical College
Local Board of Directors Meeting Minutes
928 Manchester Expressway
Columbus, GA 31904*

Tuesday, February 27, 2024
12:30 p.m., J. Robert Jones Conference Technology Center

Board of Directors

Travis Chambers
Muscogee County

Sen. Ed Harbison
Muscogee County

Martin Huff
Muscogee County

Isaiah Hugley
Muscogee County

Jon-Erik Jones
Quitman County

David Lewis
Muscogee County

Colin Martin
Muscogee County

Jerald Mitchell
Muscogee County

Cassie Myers
Muscogee County

Sen. Randy Robertson
Muscogee County

Crystal Shahid
Muscogee County

Rep. Vance Smith
Harris County

Edwina Turner
Stewart County

Martha Ann Todd
President

Board Members Present: Travis Chambers, Martin Huff, Isaiah Hugley, Jon-Erik Jones, David Lewis, Colin Martin, Jerald Mitchell, and Edwina Turner

Board Members Absent: Ed Harbison, Cassie Myers, Randy Robertson, Crystal Shahid, and Vance Smith

Staff Present: April Hopkins, Jamie Loyd, Amelia Mills, and Karen Thomas

Call to Order: Travis Chambers presided over the meeting and called the February 27, 2024 meeting to order at 12:30 p.m.

Approval of Minutes of Last Meeting: Mr. Chambers called for a motion to approve the January 23, 2024 minutes. Motion was made by Isaiah Hugley to approve the minutes and the motion was seconded by Edwina Turner. The motion passed and the minutes were approved.

Columbus Technical College Update – Martha Ann Todd

Presentation included the following:

- Our Promise: Community Workforce Development
- Columbus Technical College goal is to provide workforce development for our community. This is done by offering education and training that will promote job placement, career building, family support, and financial independence.
- To support our mission and our promise, we have worked to provide our students with seamless entrance and exit points that allow easy, accessible ways to get into classes, take on their chosen curriculum, and graduate.
- **Mission Statement Review** - Martha Ann allotted time for the board members to review and discuss the CTC mission as to how it relates to the CTC promise. The Local Board members agreed that the mission statement fulfills the language of CTC's promise to its community as well as the six-county region of the Chattahoochee Valley.



Feb 27 2024 CTC
Local Board Present



FY24 Revenue and
Expense Report 022.

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- **Academic Affairs** – Report given by Martha Ann
 - CDL Program to start March 11th
 - 4 week program
 - Has a waiting list of over 140 potential students
 - CTC Construction Trailer
 - 1st stop was Harris County prison
 - Skills USA as well along
 - More sites to visit as CTC continues to collaborate with partners within the community and surrounding counties
- **Administrative Services** – Report given by Karen Thomas
 - Net revenue is \$743,593.21
 - Fee Request
 - FY25 program fee request is awaiting TCSG's approval
 - Lab fees request is expected to be answered in April 2024
 - Expecting our budget to come in April 2024
- **Adult Education** – Report given by April Hopson
 - CTC Mobile Carpentry Trailer
 - First Construction Cohort consisted of 12 students all of which completed the 1st Cohort
 - ESP
 - Enrichment Services Program (ESP) hiring fair on April 24, 2024
 - Grants
 - Office of Adult Ed grant will run until the end of summer semester
 - DECAL grant will run until the end of fall semester
- **Economic Development** – Report given by Jamie Loyd
 - Training programs
 - Building Maintenance assessment and training
 - Customer service and call center training
 - Fast Track Electrical training
- Continuing Education Courses for February and March
 - OSHA-10
 - Basic Life Support (BLS)
 - DIY Automotive Maintenance
 - DIY Plumbing
 - Into to Graphic Design
 - American Sign Language
 - Project Management (PMP)
- Army Career Skills Program (CSP)
 - Designed for transitioning soldiers within 180 days of military exit
 - Can receive up to 120 days of skills training
 - Collaboration with local business and industry partners
 - CDL

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- Cybersecurity
- Certified Production Specialist (CPT)
- Logistics
- Customized training

- **Advancement** – Report given by Susan Sealy
 - Faculty/Staff development Grant
 - 4 submissions all of which were fully funded
 - Ways to give are as follows:
 - Online at <https://www.columbustech.edu/about/foundation/donate/>
 - Complete the form to give through your stipend
 - Mail Checks to: CTC Foundation, 928 Manchester Expressway, Columbus, Georgia 31904
- **Institutional Effectiveness** – Report given by Ameila Mills
 - CTC's 10 Year reaffirmation report has been submitted to SACSCOC
 - Ahead of the March 1st deadline
 - Off-site committee will be at CTC campus in April
 - Standards requiring more info will be responded via a referral report before the onsite visit in September 2024
- **Student Affairs and Communications** – Report given by Martha Ann
 - Enrollment
 - Dual Enrollment is up for 22.9%
 - CTC's overall enrollment for the semester is 2,957
 - This is a 7.6% increase
 - I Love My Future Week
 - Held on February 12, 2024
 - CTC staff participated in campus tours, college and career fairs and the Let's Grow STEAM Expo.
 - Fort Moore Hiring Event
 - Held on February 13, 2024
 - Representatives of Fort Moore's Martin Army Hospital, legal office, MWR, automotive maintenance, and transportation directorate were on Campus to recruit recent graduates

Old Business – None

New Business – None

Adjourn: *There was no other business for discussion. Upon appropriate motion and second, the Board adjourned at 1:15 p.m. The date of the next Board meeting is scheduled for April 23, 2024. Minutes respectfully submitted by Ms. Shanell Scott, President's Office.*