



COLUMBUS TECHNICAL COLLEGE

LOCAL BOARD OF DIRECTORS' MEETING

May 28, 2024

12:30 p.m. J. Robert Jones Conference Technology Center

A G E N D A

Welcome and Call to Order

Crystal Shahid

Approval of Minutes for April 23, 2024

Crystal Shahid

Columbus Technical College Update

Martha Ann Todd

Departments' Reports via Presentation

President's Leadership Team

Academic Affairs - David Kuipers

Administrative Services - Karen Thomas

Adult Education - April Hopson

Student Affairs and Communications - Tara Askew

Economic Development - Jamie Loyd

Institutional Advancement - Susan Sealy

Institutional Effectiveness - Amelia Mills

Adjourn

Crystal Shahid



***Columbus Technical College
Local Board of Directors Meeting Minutes
928 Manchester Expressway
Columbus, GA 31904***

Tuesday, April 23, 2024
12:30 p.m., J. Robert Jones Conference Technology Center

Board Members Present: Travis Chambers, Colin Martin, Cassie Myers, and Edwina Turner

Board of Directors

Christopher Brazell
Muscogee County

Travis Chambers
Muscogee County

Dr. James Elder
Muscogee County

Sen. Ed Harbison
Muscogee County

Martin Huff
Muscogee County

Isaiah Hugley
Muscogee County

Jon-Erik Jones
Quitman County

David Lewis
Muscogee County

Colin Martin
Muscogee County

Jerald Mitchell
Muscogee County

Cassie Myers
Muscogee County

Sen. Randy Robertson
Muscogee County

Rev. Eric Seldon
Muscogee County

Crystal Shahid
Muscogee County

Rep. Vance Smith
Harris County

Edwina Turner
Stewart County

Martha Ann Todd
President

Board Members Absent: Ed Harbison, Martin Huff, Isaiah Hugley, Jon-Erik Jones, David Lewis, Jerald Mitchell, Randy Robertson, Crystal Shahid, and Vance Smith

Staff Present: Tara Askew, April Hopkins, David Kuipers, Jamie Loyd, Amelia Mills, Susan Sealy, and Karen Thomas

Call to Order: Cassie Myers, Vice President, presided over the meeting and called the April 19, 2024 meeting to order at 12:30 p.m.

Approval of Minutes of Last Meeting: Vice President Myers established that there was not a quorum at the time of the meeting but the Local Board members voted and approved both the February 27, 2024 and the March 19, 2024 minutes via email.

Columbus Technical College Update – Martha Ann Todd
Presentation included the following:

- Columbus Technical College's goal is to provide workforce development for the community. This is done by offering education and training that will promote job placement, career building, family support, and financial independence.
- Our special guest speakers were our GOAL student, Makayla Faught and our Rick Perkins Instructor of Year, Sherylene Edmondson. Their stories inspired us to continue to push the mission as their education at Columbus Technical College has impacted their lives and has opened windows of opportunity within the community workforce.
- VECTR Center
 - Fundraising for the VECTR
 - Submitted a 3-million-dollar grant request to Senator Ossoff's Office
 - Senator's Ossoff's Office was very excited about this project
- Advance manufacturing Center
 - Name changed to Center for Aviation, Robotics and Innovative Technology
 - Project was pulled
 - Not enough enrollment for last fall
 - We are shooting for 10-15% in enrollment this fall
 - Repurpose and repackaging this project
 - Advance manufacturing, robotics, electric vehicle maintenance, solar panel installation will be in this building

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- **Academic Affairs** – Report given by David
 - Creating Short version programs
 - Dental Program
 - Slit into 2 small pieces
 - Is more appealing for high school students
 - Construction Trailer
 - Muscogee County Prison
 - Currently training 20 students
 - Lowes Foundation Meeting
 - Met with the other 10 colleges that were recipients of the Lowes Gables grant
 - 94% in skilled trade jobs felt like their work was interesting and worked with cutting-edge technology
 - Lowes found that 80% of skilled trades people say that jobs are satisfying
- **Administrative Services** – Report given by Karen Thomas
 - Cleaning up for WorkDay, the new software system
 - Vehicle Donations
 - 2 new vehicles (City of Columbus)
 - One truck with manual transmission (CSU)
 - Upcoming audit on State Health Benefit Plans
 - May 15, 2024
 - Currently working on insurance updates for the new trucks
- **Adult Education** – Report given by April Hopson
 - Career Plus Program, CPH
 - Students can take what they've earned in high school and use it towards earning their high school diploma
 - Have to be over the age of 18
 - 6 graduates this semester
 - 2 for summer semester
 - six for fall semester
 - Early Childhood Program
 - Estimating 70 graduates this spring
 - Supported by DCAL Grant
- **Economic Development** – Report given by Jamie Loyd
 - Training programs
 - Our first fast-track electrical program was completed last week
 - Goodwill was the first group to attend this class
 - New cohort to begin next week
 - Pratt Whitney
 - Onboarding training
 - Quality control program
 - Kysor Warren
 - Providing onboarding training
 - Three cohorts of new hires

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- **Advancement** – Report given by Susan Sealy
 - Currently doing well with fundraising
 - Malon Wickham, Campaign Chair, is currently working with Board of Trustees
 - All trustees are involved in working towards financial goals
 - Well over a million dollars
 - Special training will be held tomorrow, March 20, 2024 to ensure everyone feels confident about strategies
- **Institutional Effectiveness** – report given by Amelia Mills
 - Grant Management (Perkins)
 - Proposed aviation program
 - Successful feedback
 - Continous Improvement
 - Student Survey
 - To gain student feedback and experiences
 - Student feedback is key to a successful experience here at CTC
 - data used to improve campus procedures and policies
 - helps CTC meet the need of the workforce
 - SACSCOC
 - Waiting to hear back from them about from SACSCOC concerning our submitted report
 - CTC's response to SACSCOC is due August 12, 2024
 - They will be on campus September 24th – 28th
- **Student Affairs and Communications** – Report given by Tara Askew
 - Graduation Celebration, Level-Up Event
 - Diploma and Certificate graduate session
 - Financial aid personnel and advisors to do a "what-if" scenario with Degree Works to encourage continued education with CTC
 - Associate degree graduate session
 - We are inviting surrounding universities to talk to new graduates to provide info on four-year degree programs
 - Representatives will be here at CTC with Columbus State University, Mercer University, Georgia Military College, Georgia Southwestern State University
 - TechChella/Get into Tech Event
 - April 27, 2024 from 3 PM – 5PM Concert
 - On the lawn food trucks, jumping castles, and performing artist
 - \$500 gift card drawing for those who register for summer or fall
 - Information tents/booths will be set-up for students to consult about the different programs of study here at CTC
 - Thrasher will be attending this event
 - Senior Celebration
 - Signing day on May 9th
 - Class of 2024 application fee has been waived for the entire school year
 - Giving out t-shirts to students who have committed to attending CTC

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- **Military Services Liaison** – Report given by Pat Donahoe
 - Military Student Demographics
 - 1/5 of enrollment is military connected
 - Most are women
 - 2/3 are in our health services programs
 - Vector Center
 - Another avenue that CTC is preparing for the military connected students to gain a skills
 - Military Connections with CTC
 - Continuing Skills Program, (CSP)
 - Continuing Skills Program
 - Allow soldiers to work as interns for 120 days for the last 6 months of the year
 - For soldiers transitioning out of the military

Old Business – None

New Business – Non

Adjourn: *There was no other business for discussion. Upon appropriate motion and second, the Board adjourned at 1:00 p.m. The date of the next Board meeting is scheduled for June 25, 2024. Minutes respectfully submitted by Ms. Shanell Scott, President's Office.*